

**United States Department of Agriculture
ACCESSING IRI PROPRIETARY DATA
Non-Disclosure and Project Agreement**

Providers of proprietary data retain the ownership, including the title and all applicable rights to patents and copyrights. This agreement means that:

1. USDA has the right to use the data and information indefinitely.
2. USDA can share the data (provide access) with external collaborators only on USDA-sponsored research projects. In addition, collaborators must sign the vendors' Third Party Agreements. Please note that the vendors do allow any changes to the language in the Third Party Agreements, and must therefore be signed as-is.
3. USDA must maintain security of the data to avoid inadvertent disclosure of the data.¹

User Responsibilities:

1. Submit a copy of this form, signed by you and your supervisor.
2. Data will be used only for the project described/approved below.
3. Access to data will be limited to 2 years from the date this agreement is signed. Extension requests must be made before agreement expires.
4. All analyses must be conducted on USDA designated server space, or secure data enclave. Teleworkers may access the data from home using ERS-approved remote access software however, they cannot copy the data to their USDA government issued computer. All analyses must take place on servers or computers within USDA space.
5. Data will NOT be transferred to portable devices and computers.
6. The data are classified as Level 2 (Sensitive), following the Economic Research Service Data Security Policy. This policy states that Level 2 data "contain financial information or other sensitive information for individual operators, businesses, households, individuals, or entities that could be matched against an external data source to reveal confidential information or data to which disclosure limitation methodology should be applied." According to this policy, only analytical results may be released. Analytical results may include summary statistics, econometric estimates, and economic analysis. Raw data (and any other data specifically identifying individual economic entities) may not be published, released, or shared. Moreover, summary data may not be published in cases where there are insufficient observations, in order to avoid disclosure of firm identity. If in doubt, please contact Mark Denbaly (mark.denbaly@usda.gov) or David Dudgeon (david.dudgeon@usda.gov).
7. All output (manuscripts, presentations, etc). to be released to the public (i.e., for audiences who have not signed a non-disclosure agreement) must first be submitted to the vendor for their disclosure risk review. This agreement is in addition to the disclosure review that happens on the secure data enclave. Contact David Dudgeon (david.dudgeon@usda.gov) or Patrick McLaughlin (patrick.mclaughlin@usda.gov) to initiate the vendor's review. Please expect the review to take 2 weeks to be completed.

Project Title, Objective, and Brief Description:

¹ Non-USDA users are responsible for security and confidentiality of the data, as prescribed in Third Party Agreements.

Data Requested:

Household

- National Consumer Panel/Household Panel Demographic Data
- Trip—National Consumer Panel/Household Panel Trip Transaction Data
- MedProfiler Survey covering a variety of individual issues—including health opinions, health concerns, medical conditions, diet types, allergies, and lifestyles

Point-of-Sale Data

- POS RMA Level
- POS Private Label
- POS Store Level
- Random Weight RMA Level
- Random Weight Store Level

Product/Store Dictionary/Attributes

- Product Dictionary IRI
- Random Weight Dictionary
- Store Dictionary

Other

The user below agrees to meet the specified responsibilities above. The user’s supervisor acknowledges these responsibilities and approves of the project specified above.

User

Name:	Email:
Agency:	Division:
Signature:	Date:

Supervisor

Name:	Email:
Signature:	Date: